

McLean Hamlet Community Association
FINAL Minutes from the Board of Directors Meeting

October 4, 2010

Board Members Present: Roxanne Axtell, Pat Bowman, Doug Colvard, Dick Coogan, John Mealey, Wayne Tate, Ralph Ward, Jan Wendt, and Paul Wieland

Non-Board Residents Present: Scott Hall

Officers, Directors and voting Chairs Absent: Charlotte Basset-Zimmerman, Betty Grimes, Maggie Law, and Rick Law

The meeting was called to order at 7:30 pm in the Spring Hill ES library.

ADMINISTRATIVE BUSINESS

1. Minutes for September 2010: The August Minutes were accepted as presented.
2. Treasurer's Report: Expenditures for September were primarily for payment of the annual insurance premium, the MHCA bulk mailing account, Post Office Box fee, picnic vendor deposit and legal fees. The Gazebo project is being shown as \$0 until a budget amount has been approved.
3. Filling Vacant Board Positions and Additional Volunteers: The Nominating Committee Chairman is ready to recruit for two open Director positions. It was recommended that the databases being used for the Directory, Membership, and HamNet be combined to the fullest extent possible, and that someone(s) with graphic designer and IT skills be identified to assist.

MOTIONS AND VOTING

4. Reporting the Board Meeting Minutes: The question was raised as to what extent persons' names should be used in the Minutes. It was agreed that, in general, a person's name could be included, rather than always referring to the position of the speaker, (e.g., "Doug Colvard suggested", rather than "the Secretary suggested."
5. Posting the Board Meeting Minutes and Votes on the Website: It was agreed that individual votes should continue to be recorded, but that they would not be posted on the website.

COMMITTEE ACTIVITY

6. Entrance Landscaping: Maggie Law and Ralph Ward met with VDOT and HOT staff to verify how close Lewinsville Rd will be to the entrance wall nearest the new bridge and was informed that the wall can readily remain where it is. Virginia Power's easement will remain behind the wall, as well.

Consideration is being given to refurbishing the entrance wall lettering, Ralph placed white cut-outs over some of the letters and sought feedback from the Board. It was felt that “white” was too bright and other colors were suggested. Ralph will place silver cut-outs over some letters for Board feedback.

7. Architectural: Wayne Tate mentioned one modest project on Titania was reviewed and approved last month. Also, it was determined that proposed sign intended by owners of a new Hilton Hotel building across from the Hamlet in Tysons Corner would not actually be facing the Hamlet.
8. Connections: Five requests were made during Spetember, including a request for elder care (referred to Fairfax County website) and for someone from the Hamlet to mow their lawn, and someone offering to give group basketball lessons within the Hamlet.
9. Directory: The Directory is in progress and on schedule.
10. Homeowners Counsel: John Mealey and Ralph Ward continue to pass out reflective dots (to mark addresses that do not want local, free newspapers tossed onto their property). The list of contractors used by area residents is being updated.
11. HamNet: The “sender” has been revised to show as “HamNet”. Return messages will be sent to the HamNet editor’s email.
12. Membership: Betty Grimes reported by email that 73% of residents have paid dues thus far, in keeping with previous years.
13. Newsletter: Because the USPS took three weeks to deliver the last newsletter, the question of whether to continue distributing the Newsletter by hard copy only was again brought up. It was felt that the significant cost savings would be worth switching to email distribution as the primary means of distribution.
14. Gazebo Update: Members of the Gazebo Project Committee have met with the Park Authority to ensure that the gazebo site would be approvable. Storm sewer line easements were very close to the planned site, so the exact location will be moved 2-3 feet. “Miss Utility” will mark the lines, although everything else appears to be fine by line of sight. The Committee has submitted a request for a permit, which included final drawings. In addition to NEPP’s \$5,000 grant and Lewinsville Coalition’s \$5,000 matching grant, the Committee has received \$2,000+ in donations so far.
15. Hamlet Park Grass Cutting: The MHCA will need to “adopt” the Park in order to officially take responsibility for cutting the main field six times a year at our own expense. John Mealey is soliciting quotes from commercial vendors.
16. Picnic: The cool weather, rain-date, and competing Washington football game resulted in a lower turnout the previous day; however, those in attendance seemed to enjoy themselves, in spite of the missing entertainment vendors. The ice cream truck is seeking assistance to get unstuck from the mud.

17. Website: No specific update.

18. Complaints: No significant complaints last month.

19. Other Community Associations: The draft minutes from the September meeting of the MCA Board was recently forwarded by our representative to MCA.

20. Other Business: The status of the holiday luminairy activity was raised. The Garden Club will resume its supervision of the activity, without a subsidy from MCHA.

The Meeting was adjourned at approximately 9:30 pm.

The NEXT BOARD MEETING will be Monday, November 8, 2010, 7:30 pm, at the Spring Hill ES library